1. Launch Workpal Mobile App.
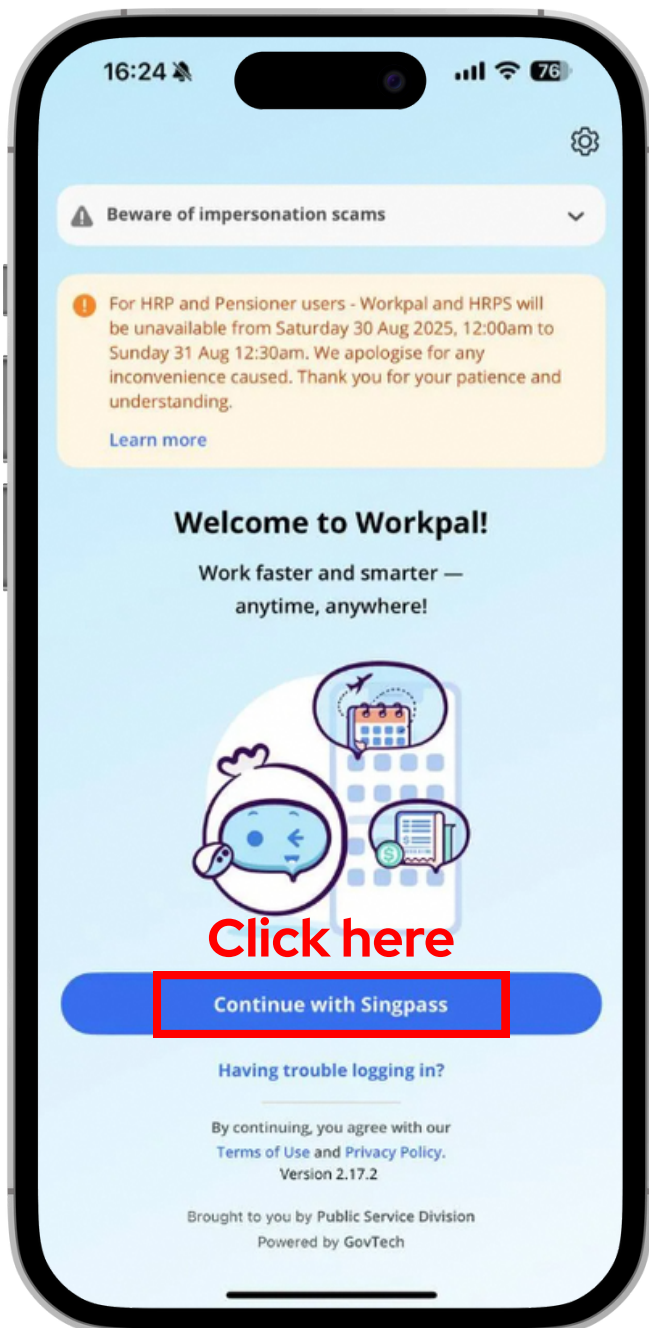
2. Log in with Singpass.

3. A prompt to "Enable push notifications" will appear when users first log into Workpal.

4. Turn on notification for Workpal app on your mobile phone to receive alerts on monthly statements
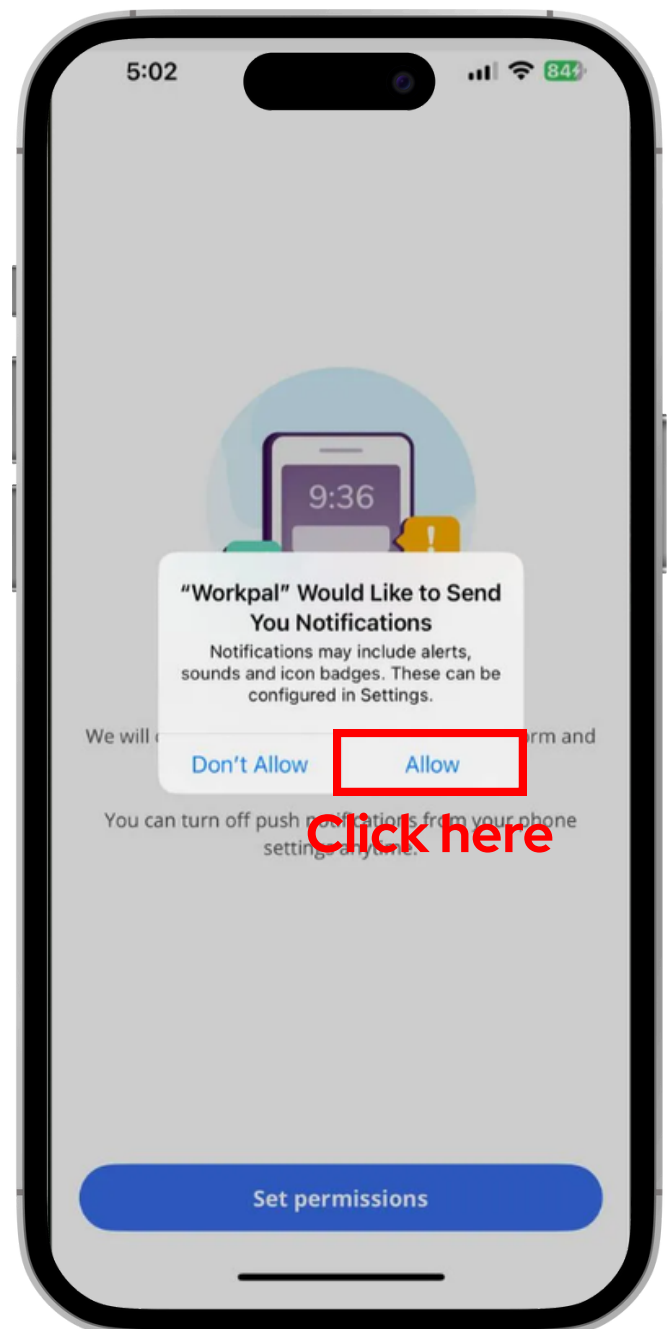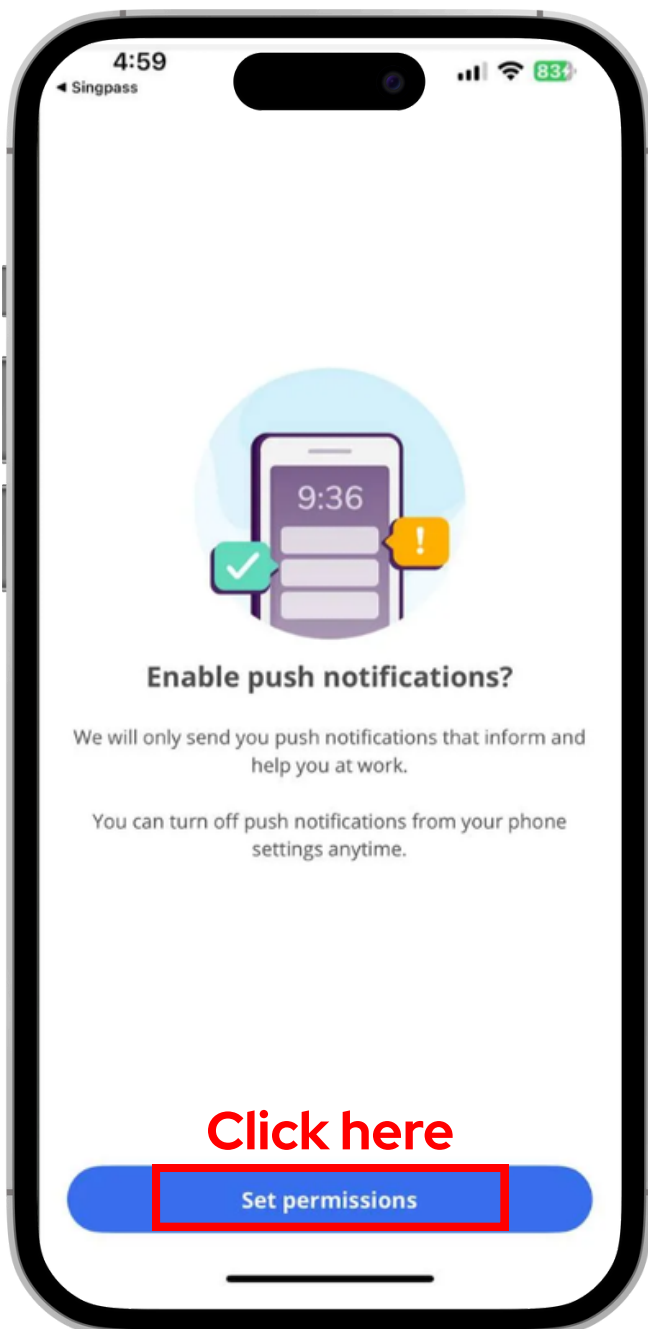
Enable push notifications?

We will only send you push notifications that inform and help you at work.

You can turn off push notifications from your phone settings anytime.

Click here

Set permissions

"Workpal" Would Like to Send You Notifications

Notifications may include alerts, sounds and icon badges. These can be configured in Settings.

Don't Allow   Allow

We will ... rm and

You can turn off push ... your phone setting...

Click here

Set permissions

5. On Main Menu, select the Statement of Accounts Tile.

6. On the Statement of Account Page, select the "Statement of Account" icon to select and view specific month's statement.
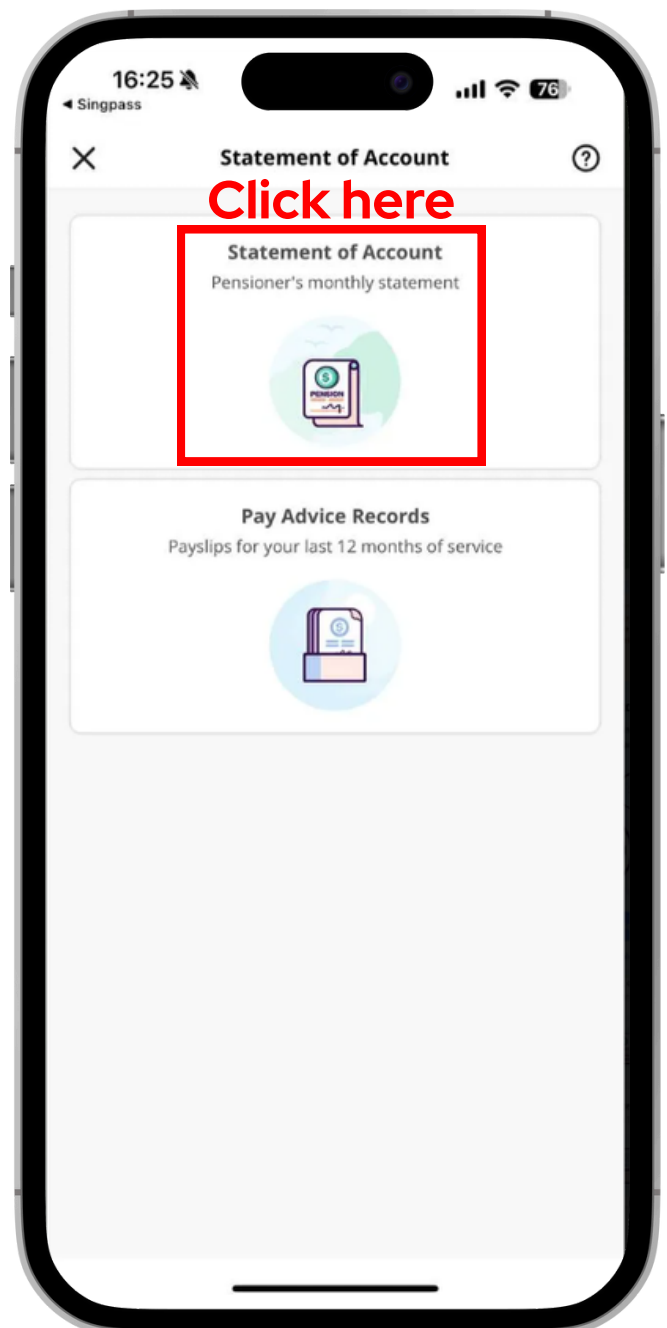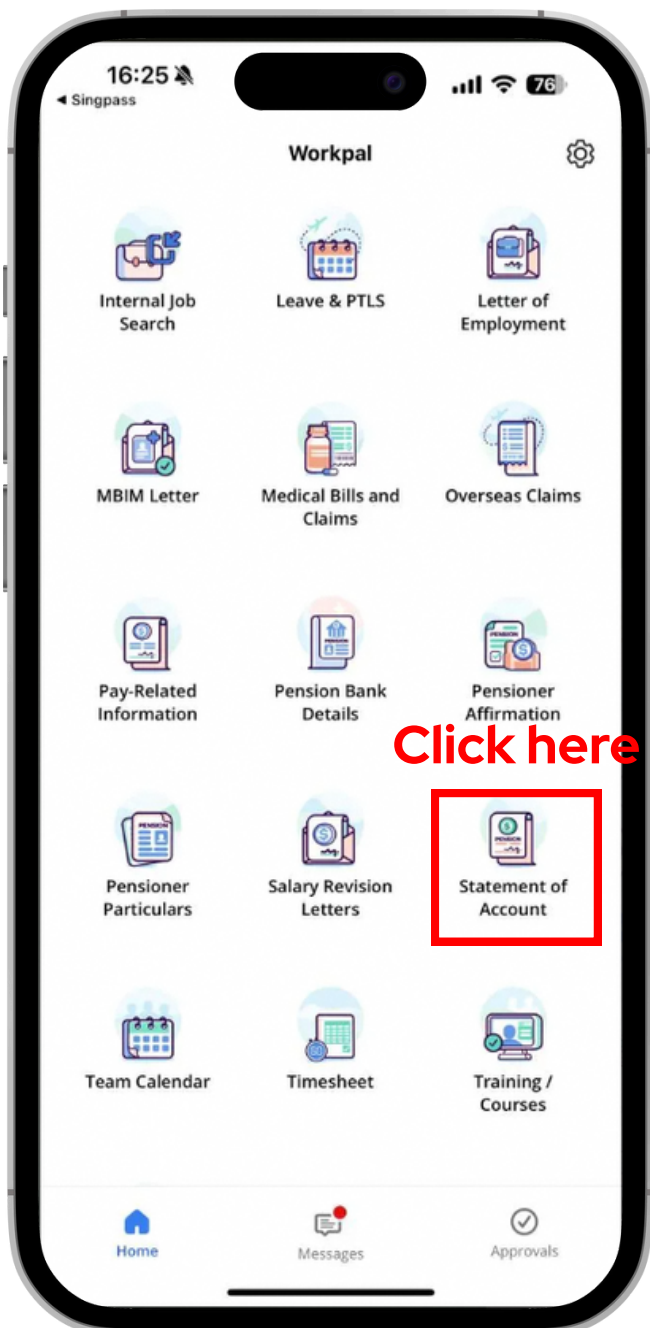
Click here (pointing to Statement of Account tile)

Click here (pointing to Statement of Account icon)

7. Tap on "View PDF".

8. For iOS users, the statement will be launched in a viewer. For Android users, please select your preferred application to open the statement.